



**Birmingham Bloomfield Chamber
Speakers Bureau
Speaker Application**

Thank you for submitting your application for consideration for the Birmingham Bloomfield Chamber Speakers Bureau. Your information will be reviewed and categorized according to your area of expertise. Please submit your completed application electronically to Andrea Kaczmarek at andreak@bbcc.com. Please call the Chamber at (248) 644-1700 with questions.

Proposal submitted by: _____ Date: _____

Speaker Name: _____

Company: _____

Address: _____

City, State, Zip: _____

Phone: _____ Cell Phone: _____

Fax: _____

Years of Professional Experience: _____ Training Experience: _____

Please list areas of expertise:

Please provide three references that have attended a session you have presented:

Name: _____ Email: _____ Phone: _____

Name: _____ Email: _____ Phone: _____

Name: _____ Email: _____ Phone: _____

Speakers Bureau – Seminar Proposal Information

Please submit one proposal information per seminar topic.

Seminar Topic: _____

Title of Seminar: _____

Recommended length of time for the program: _____

Audience / Target Market: _____

Audio Needs:

Wireless hand held microphone

Visual Needs:

Flipchart on easel

LCD projector

Handouts

Program Objectives:

1. _____
2. _____
3. _____
4. _____

Please provide a brief biography.

Brief description (75 words or less) of session content for selection and marketing purposes:

Program Outline:

(Explain the flow of the seminar: include any breaks or group activities. Describe the breakdown of how different topics will be presented. Attach electronic presentation materials, if available upon application submission.)